



Rio Grande Chapter

American Society for Photogrammetry and Remote Sensing

Courtyard I; 7500 Jefferson St NE

Albuquerque, NM 87109

http://www.asprs-rmr.org/local_chapters/riogrande/

Board Meeting Minutes

15 January 2015, 12:00-1:00 PM

Attendees: Michaela Buenemann, Rob Dzur, Steve Sesnie, Cait Lippitt, Nathan Kempf, Jake Darlington, Joe Zebrowski, Brian Knehans

1. The Board Meeting was **called to order** at 12:05 pm.
2. **Roll call** was conducted with a **quorum** established. Joe joined the meeting later in progress while all other attendees were present at the beginning of the call.
3. **Agenda.** With a quorum established the agenda was approved unanimously.
4. **September/November/December Board Meeting Minutes.** Michaela asked if there were any comments regarding the minor edits to the recent board meeting minutes. With no discussion, a motion to approve prior minutes was submitted to the board and with Cait seconding the motion, the vote to approve the prior board meeting minutes carried unanimously. As an action item, Rob will accept changes in the documents and send out.
5. **Treasurer's report.** Brian provided a latest statement bank statement via email. Brian raised the issue that he owed Jake a reimbursement and needed the documentation. Jake will resend the receipts to Brian so that he can take care of this reimbursement. Michaela also noted that there were likely one or two pending student reimbursements and that she might have an additional student reimbursement to submit. Brian also reported that the current balance stood at **\$1,573.41**. Michaela also confirmed in the meeting with Brian that on-line banking in fact had been established with the Chapter account. A motion to approve the treasurer's report was put forward and with no discussion and the motion carried unanimously.
6. **Membership report.** Membership was reported to stand at 65 members. This count was about 5 less and almost 10 less than in the July/September timeframe. A brief discussion was

held about keeping an eye on this potential trend and it was agreed that we should keep observing the numbers over the next couple of months and decide later if there might be some action to take in regard to membership; for example, contacting former members.

7. **Rocky Mountain Region (RMR) report.** Michaela reported that an email had just been sent out by Sheila Pelczarski, Communications Coordinator for RMR with the ballot for the annual election for the 2015 RMR Board. Michaela encouraged everyone to participate in the election and also noted that both Chris and Michaela on the ballot. Michaela also indicated that since there had not been a RMR meeting since the previous meeting, there was no new news to report.
8. **ASPRS NMSU Student Chapter report.** No report was provided as Zachary Taraschi was unable to attend the meeting due to a class scheduling conflict. Michaela mentioned that we would revisit board meeting scheduling under new business.
9. **NM Geographic Information Council report.** No information was available to report regarding NMGIC.
10. **NM Geospatial Advisory Committee report.** Rob reported that the January (1/13/15) GAC meeting had low attendance due to poor weather conditions and that Larry Brotman's tech talk was postponed due to low attendance at GAC. In addition the GAC subcommittee on National Hydrography Dataset (NHD) stewardship, which was scheduled to immediately follow the GAC, was cancelled due to the weather.
11. **Old Business**
 - a) **Conferences**
 - i) No report.
 - b) **ASPRS-RGC/NMGIC connection.** Cait reported that they hope to coordinate more with the goal of making improved the connections with NMGIC.
 - c) **Objectives for ASPRS-RGC goals.** Michaela lead a brief status review discussion checking in on the status of the various groups and their corresponding assignments. Rob and Cait reported that they needed to get together to start making progress on their assignment. Joe and Steve had advanced some ideas on their goal of advancing education. Michaela mentioned that there might be a need to further condense those ideas and she encouraged us to try to make the objectives tangible. For example, to "educate 100 people through the following activities." Greater specificity would then

allow us to track the results of our goals. Michaela thought it would be good for documentation purposes as well and might allow us to simultaneously develop material to post on the website.

- d) **Website Update.** Nathan reported that there were no updates. Cait mentioned that the UNM chapter was highlighted in this month's PE&RS (page 11) which might be good to highlight on the Chapter website. Nathan indicated that pictures would still be added to the website late January/early February.
- e) **ASPRS-RGC Scholarship.** Michaela reported that scholarship information was now posted on the website. She further mentioned that she would get it posted on the Rocky Mountain Region Facebook page.
- f) **Elections - Nominations** – Michaela led a discussion about the upcoming Chapter elections. Many of the members indicated their willingness to continue to serving in current roles / or changing (i.e. Nathan: web master; Michaela: RMR liaison; Cait: Treasurer; Jake: Communications Director, etc.) In general, Michaela remarked that it appeared that we continued to have a have long list of willing board members and as a result we would be able to fill out a complete nominations list. Jake indicated that he had received a new membership list, which would be ready to go very soon.

12. New Business

- a) **Change of Board Meeting Time**
 - i) Given a couple of class scheduling conflict on Thursdays there was some discussion of the potential to move the board meeting back to Friday. After some discussion, Cait made a motion to move the meeting back to Fridays and the motion was seconded and was approved unanimously by the Board.
- b) **Upcoming Conference**
 - i) Feb 23 – 25 International LiDAR Mapping Forum 2015 (ILMF), Denver, CO - <http://www.lidarmap.org/international/>
 - ii) Nov 4-6 SWAAG, San Antonio, TX - <http://www.sw-aag.org/upcoming-meetings.html>
 - iii) May 4-8, 2015, ASPRS 2015 Annual Conference, Tampa, FL - <http://conferences.asprs.org/Tampa-2015/>

a) **Spring meeting**

- i) The board discussed scheduling and location for the spring meeting and it was decided that the meeting would be scheduled for April 11th in Las Cruces, NM. Jake will begin planning advertising and Michaela put out an open invite to the group to stay at her house.

b) **Other items**

- i) Joe mentioned that the NMGIC council will have a new board and he will advertise the spring meeting. Joe also mentioned that the NMGIC board was discussing a non-profit/education membership category and would report more details, as that was topic was advanced further.

13. Review of Action Items

- a) Rob will accept changes to the prior meeting minutes and circulate back to the board.
- b) Brian will process the latest pending reimbursements.
- c) Michaela will see to it that the scholarship announcement is posted on the RMR Facebook page.
- d) Everyone should look at and revise objectives for the Chapter goals.
- e) Brian also noted that it was about time for the financial report and asked for Michaela's assistance in providing email contact information for the RMR treasurer.

14. Selection of next meeting date(s): The next meeting of the board was scheduled for February 13th 2015, at 12 pm.

15. Adjourn. Joe moved to adjourn the meeting and the meeting was adjourned by dial tone at 12:45 pm.